

**True North Rochester Preparatory Charter School**  
Minutes of the Meeting of the Board of Trustees  
September 21, 2016

The meeting was called to order by Mr. Rosenberger at 2:30 pm.

**Roll Call**

The roll call was taken and a quorum was found present.

Trustees Present:       Geoffrey Rosenberger  
                              Ron Zarella (via telephone)  
                              Jim Ryan  
                              Rebecca Sumner  
                              Josh Phillips (via video relay)  
                              Jean Howard

Trustees Absent:       Jim Gleason

Also Present:

Anna Hall	Chief Operating Officer, Uncommon Schools Rochester, Troy, and Boston
Michael Sherry	Associate Chief Operating Officer, Uncommon Schools Rochester
Eric O'Connor	Regional Special Projects Coordinator, Uncommon Schools Rochester
Alex Weiss (via v/r)	Senior Associate Director of Facilities, Uncommon Schools
Christy Hendler	Director of Strategic Initiatives, Uncommon Schools Rochester
Paul Powell	Associate Managing Director, Uncommon Schools Rochester
Amy Sponsler	Director of Operations, Rochester Prep ES 3
Christopher Shaffer	Principal, Rochester Prep ES 3
Kaitlin Driscoll,	Director of Operations, Rochester Prep West ES
Emily Volpe	Principal, Rochester Prep West ES

**DSI Introduction**

Christy Hendler, new Director of Strategic Initiatives, was introduced to the Board Members.

### **Approval of Minutes**

The following motion was made to approve the minutes from the June 8, 2016 board meeting.

Motion: Jean Howard

Second: Rebecca Sumner

Vote: Approved unanimously

### **Campus Updates**

Kaitlin Driscoll and Emily Volpe provided an update on Rochester Prep West Elementary School.

Amy Sponsler and Christopher Shaffer provided an update on Rochester Prep Elementary School 3.

### **Regional Dashboard**

Anna Hall explained the Regional Dashboard to the Board Members, detailing changes made from previous versions and taking recommendations for future iterations from the Members.

### **2016 NY State Test Score Presentation**

Paul Powell presented the 2016 New York State Test Scores, providing in depth analysis of Rochester Prep's performance.

### **Facilities Update**

Anna Hall, Alex Weis, and Geoffrey Rosenberger provided updates on the Rochester Prep facilities, including current finances and plans for the high school project.

### **Capital Campaign Update**

Anna Hall discussed the Capital Campaign.

### **Financial Update**

Ron Zarella and Mike Sherry noted that there is a Finance Committee planned for November.

### **Financial Controls for RPES 3**

The Board discussed financial controls for Rochester Prep ES 3. There was a motion to approve the updated financial controls.

Motion: Jim Ryan  
Second: Jean Howard  
Vote: Approved unanimously

### **Memorandum of Understanding to include RPES 3**

The Board discussed the Memorandum of Understanding to include Rochester Prep ES 3. There was a motion to approve the Memorandum.

Motion: Jim Ryan  
Second: Rebecca Sumner  
Vote: Approved unanimously

### **Board Member Recruitment**

The Board discussed the need to expand the size of the Board asked every Member to consider potential members to whom to reach out.

### **Executive Session**

The Board held a brief Executive Session to discuss personnel.