The meeting was called to order by Mr. Rosenberger at 1:02 pm.

**Roll Call**

The roll call was taken and a quorum was found present.

**Trustees Present:**
- Josh Phillips (via video)
- Geoffrey Rosenberger
- Jim Ryan
- Rebecca Sumner
- Jean Howard
- Kevin Walker

**Trustees Absent:**
- Dana Lehman
- Jim Gleason
- Ron Zarrella

**Also Present:**
- Anna Hall (video)  Chief Operating Officer, Uncommon Schools Rochester, Troy, and Boston
- Michael Sherry  Associate Chief Operating Officer, Uncommon Schools Rochester
- Eric O’Connor  Regional Special Projects Coordinator, Uncommon Schools Rochester
- Diane Flynn (video)  Chief Financial Officer, Uncommon Schools

**Public Comment**

No public comments were made

**Facility Update**

Geoffrey Rosenberger provided an update on lease information for Rochester Prep buildings. The Board then discussed new leases for the Jay Street and Chili Avenue buildings.

There was a motion to approve Jay Street lease as written, subject to rent adjustment that would include the additional $30,000 for work done by Uncommon for loan compliance and other facility costs.
Motion: Rebecca Sumner  
Second: Jean Howard  
Vote:  
  o Approved by Geoff Rosenberger and Kevin Walker  
  o Opposed: Jim Ryan.  
  o Recused: Josh Phillips

There was further discussion clarifying the leases.

Rebecca Sumner amended her original motion to reflect an approval of the Jay Street rent per the new rent schedule that includes the $30,000.

Amended Motion: Rebecca Sumner  
Second: Jean Howard  
Vote:  
  o Approved by Geoff Rosenberger and Kevin Walker  
  o Opposed: Jim Ryan.  
  o Recused: Josh Phillips

Jim Ryan would like to see an expanded schedule detailing what “as is” means more specifically as written in the lease. Diane Flynn proposed taking the bullet pointed list of renovation work on the lease and attaching the inspection report and/or the contractors’ notes.

There was a motion to approve the Chili Avenue lease as written subject to monthly rent schedule (beginning with payment of $32,894 on May 1st, 2016 and then $20,394 starting on July 1st, 2016) and incorporating into the lease the documentation of renovations as replacement for Exhibit C.

Motion: Kevin Walker  
Second: Rebecca Sumner  
Vote:  
  o Approved by Geoff Rosenberger and Jean Howard  
  o Opposed: Jim Ryan.  
  o Recused: Josh Phillips

Admission Policy

Anna Hall provided an update to lottery preferences and detailed a proposed revised policy. This amendment changes the definition of “at-risk” preference to include a preference for students whose primary language is not English and to align our admissions preference with federal requirements (no more than one extra admissions weight is given to at-risk students).

There was a motion to adopt the revised admissions policy proposed.
Motion: Jim Ryan  
Second: Rebecca Sumner  
Vote: Approved unanimously

Meeting adjourned

Motion: Rebecca Sumner  
Second: Jim Ryan  
Vote: Approved unanimously